

# Be Kind



## KEEP OTHERS IN MIND

Face masks or coverings are critical to minimizing risks to others and must be worn by members of the Saint Mary's community on-site.

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Stay  Safe

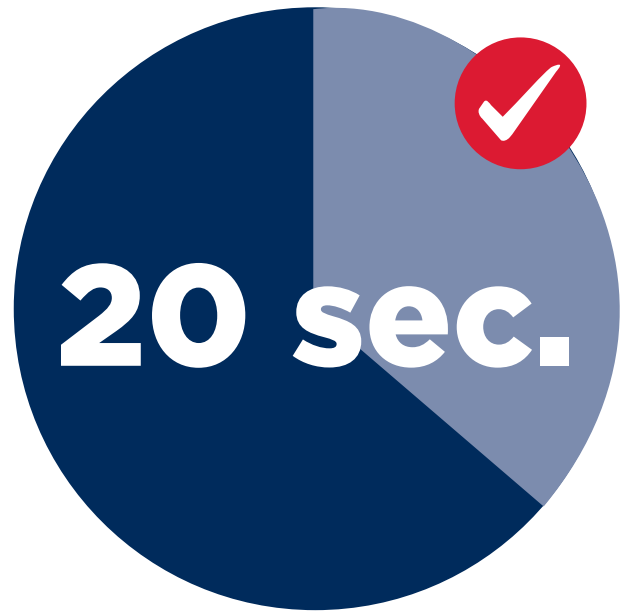


**Mask or Face Covering  
Required on Campus**

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# Practice Good Hand Hygiene



Wash your hands with soap and water for at least 20 seconds.

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# Keeping Yourself and Others Around You Safe



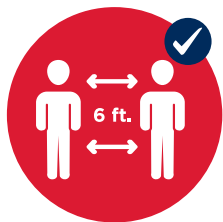
**Perform hand hygiene frequently**, including before and after touching your mask or face, when entering common workrooms and breakrooms, and while using shared workstations.



**Wipe down high-touch surfaces in workrooms, breakrooms and workstations at minimum at the start of your shift.** Surfaces include door handles, frequently used cabinets/drawers, microwave buttons/handles, refrigerator handles, shared coffee pots, etc.



**Clean phones, keyboards, scanners and computer mouse devices** with a disinfectant wipe or spray at minimum once at the start of your shift.



**Wear your mask at all times when not actively eating, drinking or using the restroom.** As soon as you are done with these activities, place your mask back on your face.



**Do not congregate in workrooms and breakrooms while unmasked.** Limit these areas to 2 people, 6 feet apart while eating/drinking unmasked.

**Stay home if you feel sick.** Employees can call Human Resources (507-457-1508) to report any symptoms.

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# Maintain Social Distance



Maximum Occupancy  
Limited to \_\_\_\_\_ people

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**Stay**  **Safe**



**Use only for filling  
bottles & cups**

Do not drink directly from fountain

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## IMPORTANT REMINDERS:



Wear a mask or cloth face covering



Practice good hand hygiene



Observe social distancing from others when possible, and as much as your job allows.

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**Stay**  **Safe**

**DO NOT ENTER**

if you are  
symptomatic of  
COVID-19 or  
have been exposed  
to someone  
who has  
tested positive.

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**Please disinfect  
before and after  
each use.**

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**DISINFECTANT  
STATIONS**  
(please use and return)

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# Stay Safe

## LAUNDRY ROOM SOCIAL DISTANCING



**Please do not enter** if you are experiencing symptoms or feeling sick.

**Limit the number of people** in the laundry room at one time.

**Please keep a six foot distance** between you and others.

**Limit visits to loading & unloading** of washers and dryers only.

**Wait in your dorm room** until the wash and dry cycles are complete.

**Fold clothes in your dorm room** and not in the laundry room.



### Your Safety Is Our Top Priority

To learn about the steps we are taking as a company in response to COVID-19, please visit [www.cscsw.com/covid-19/](http://www.cscsw.com/covid-19/).



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**Please brush your  
teeth at the sink  
in your room.**

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